

## Requirements for filing:

- 1) Form must be typed.
- 2) Signature(s) must be notarized.
- 3) Filing Fee is \$10.00. (Checks can be made payable to County Clerk)
- 4) Can be filed in person at the Circuit Court Deed Room or mailed to:     Rockingham County Circuit Court  
                            Court Square  
                            Harrisonburg, VA 22801

**ASSUMED NAME CERTIFICATE**  
**VIRGINIA CODE 59.1-69**

**This is to certify that the below named person, partnership, limited liability company or corporation intends to conduct or transact business in the County of Rockingham, Virginia under an assumed or fictitious name.**

ASSUMED OR FICTITIOUS NAME: \_\_\_\_\_

Address of Business: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. This business is owned by the following entity type: ☐ SOLE PROPRIETORSHIP, Complete A below. ☐ PARTNERSHIP, Complete B below. ☐ CORPORATION or ☐ LIMITED LIABILITY COMPANY, Complete C below.

A. NAME OF OWNER: \_\_\_\_\_

RESIDENCE ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. NAME OF PARTNERSHIP: \_\_\_\_\_

OFFICE ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- (1) Is this a general partnership? ☐ NO ☐ YES If YES, please complete Statement of Partners.  
(2) Is this a domestic limited partnership? ☐ NO ☐ YES If YES, such domestic limited partnership shall file a certified copy of this certificate with the State Corporation Commission. Section 59.1-70  
(3) Is this a foreign limited partnership? ☐ NO ☐ YES If YES, the date of the Certificate of Registration to transact business in the Commonwealth issued to it by the State Corporation Commission: \_\_\_\_\_ and such foreign limited partnership shall file a certified copy of this certificate with the State Corporation Commission. Section 59.1.70

C. NAME AND ADDRESS OF ☐ CORPORATION or ☐ LIMITED LIABILITY COMPANY:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- (1) Such corporation or limited liability company shall file a certified copy of this certificate with the State Corporation Commission. Section 59.1-70  
(2) Is this a foreign corporation or a foreign limited liability company? ☐ NO ☐ YES If YES provide date of the Certificate to transact business in this Commonwealth was issued: \_\_\_\_\_

2. The Registered Agent of this corporation is \_\_\_\_\_, whose address is:

\_\_\_\_\_  
\_\_\_\_\_

**ACKNOWLEDGMENT**

I certify that the foregoing is true to the best of my knowledge and belief.

A. SOLE PROPRIETORSHIP

\_\_\_\_\_  
Name of Owner

\_\_\_\_\_  
Signature of Owner

B. PARTNERSHIP OWNED

\_\_\_\_\_  
Name of General Partner

\_\_\_\_\_  
Signature of General Partner

C. CORPORATION OWNED

\_\_\_\_\_  
Name of President

\_\_\_\_\_  
Signature of President

D. LIMITED LIABILITY COMPANY

\_\_\_\_\_  
Name of Member/Manager

\_\_\_\_\_  
Signature of Member/Manager

Commonwealth of Virginia, to-wit:

County/City of \_\_\_\_\_.

I, \_\_\_\_\_, do hereby certify that \_\_\_\_\_, whose name is signed above, personally appeared before me in \_\_\_\_\_, Virginia and acknowledged the same on \_\_\_\_\_, 20\_\_\_\_.

My Commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

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In the Clerk's Office of the Circuit Court of Rockingham County, Virginia, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, at \_\_\_\_\_ O'clock \_\_\_\_M, this certificate of Acknowledgment annexed was recorded and filed and admitted to record.

Teste:\_\_\_\_\_

By:\_\_\_\_\_

Deputy Clerk